

## RESOLUTION

### **NON-REEMPLOYMENT OF FIRST, SECOND, THIRD YEAR PROBATIONARY TEACHERS**

**WHEREAS**, the following teachers are completing their first, second, or third term of probationary teaching service during the 2010-11 school term, having begun their full-time employment from a date prior to November 1, 2010 for first-year OR November 1, 2009 for second-year, OR November 1, 2008 for third-year, respectively; and

**WHEREAS**, the Board of Education has determined that said teachers shall not be reemployed for the 2011-12 school term, pursuant to Section 24-11 of the *School Code* (105 ILCS 5/24-11);

**NOW, THEREFORE**, Be It Resolved by the Board of Education of Millburn Community Consolidated School District No. 24, Lake County, Illinois, that:

**Section 1:** The following named first-year probationary teachers shall not be reemployed for the 2011-12 school term:

**Elizabeth Boron  
Jennifer Carter  
Dana Ready**

**Section 2:** The following named second-year probationary teacher shall not be reemployed for 2011-12 school term:

**None**

**Section 3:** The following named third-year probationary teachers shall not be reemployed for 2011-12 school term:

**Cynthia Gallagher  
Adam Jarvis  
Maureen Jepsen  
Andrea Rouse  
Randee Harger**

**Section 4:** The President and Secretary of the Board are authorized and directed to give the teachers a written Notice and Statement of Non-Reemployment by first class mail and certified mail, return receipt requested, at least forty-five (45) days before the end of the school term. A copy of said Notice is attached as Exhibit A and incorporated by reference.

**Section 5:** The Superintendent or designee shall also personally deliver a copy of said Notice to the teachers with a signature receipt. A copy of said receipt is attached as Exhibit B and incorporated by reference.

**Section 6:** This Resolution shall be in full force and effect forthwith upon its passage.

**ADOPTED** this **8<sup>th</sup> Day of March 2011**, by the following vote:

AYES:

NAYS:

ABSENT:

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President, Board of Education

ATTEST:

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Secretary, Board of Education

March 9, 2011

**Via First Class Mail and Certified Mail,  
Return Receipt Requested**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**RE: NOTICE AND STATEMENT OF NON-REEMPLOYMENT**

Dear \_\_\_\_\_:

At its meeting held on March 8, 2011, the Board of Education of Millburn Community Consolidated School District No. 24, Lake County, Illinois, pursuant to Section 24-11 of the *School Code*, resolved not to reemploy you for the 2011-12 school term. Your last day of employment in the District, subject to the use of snow and emergency days, shall be June 7, 2011.

Sincerely,

Board of Education  
Millburn Community Consolidated  
School District No. 24,  
Lake County, Illinois

By: \_\_\_\_\_  
President

ATTEST:

\_\_\_\_\_  
Secretary

**EXHIBIT A**

# RECEIPT CONFIRMATION

I, \_\_\_\_\_, received the attached Notice and Statement of Non-  
(name of employee)

Reemployment by personal delivery from \_\_\_\_\_, \_\_\_\_\_,  
(name of person delivering notice) (title)

of Millburn Community Consolidated School District No. 24, on \_\_\_\_\_ .  
(date notice was given)

\_\_\_\_\_  
(signature of employee)

**EXHIBIT B**